

OPAS ACCC/NOISE Planning Meeting #10
October 24, 2006
OMSI SERC

Attendees: Dick Knight (Saturday Academy), Ray Vandiver (OMSI), Jo Oshiro (OPAS), Marilyn Johnson (OMSI), Mary Beth Horton (BEC)

Pre-invitations:

- The pre-invitation was reworked slightly to fit on one page with minimal formatting; the pretty version with embedded logo was used as an attachment. Batches of invitations started going out via email on Monday, October 16. As of October 24, 2006 80 pre-invitations have been sent, and 15 people have taken the survey. **We will need to plan a second wave of invitations and reminders by November 2, due on November 8; if responses are still low, plan on targeted phone calls to the “heavy hitters” on the list November 9-16.**
- So far, very few formal educators have been contacted; Steve Day of the Beaverton School District is one of them. How do we want formal education represented?
- Target date November 15, 2006 – What other stakeholders do we want to invite? Business people? Professional organizations? ODE – Cheryl Kleckner or Jonathan Wiens (Marilyn, Mary Beth).
- Possible additions:
 - Lynn Dierking & John Falk, OSU Free-choice learning
 - Brian Plack (spelling?), newly appointed to the BEC Board
 - David Vernier of Vernier Software & Technology
- **We will send the participant spreadsheet via email to the committee members. Please highlight changes and omissions in green and return via email by Monday, October 30 to Amy Fife, afife@omsi.edu and copy Marilyn Johnson and Jo Oshiro.**
- *(10/26/06 - The pre-invite has been posted on the website under “NOISE Working Documents”; some additional pre-invites have gone out.)*

Formal Invitations:

- Start going out on a rolling basis (as information comes in) November 2, 2006.
- Very similar to the pre-invitation, on pretty paper with the pretty logo;
- OMSI will do it; Jo will help review it.
- The background paragraph needs to be honed;
- The presentation needs to look more like a business letter;
- Personally signed by Ray Vandiver
- RSVP cards, prepaid, 2 types
 - Within 120 miles (no reimbursement)
 - Farther than 120 miles (travel reimbursement)

Survey Results

We reviewed the Survey results for the first 15 respondents online. Data looked good and somewhat unexpected; there were definite clusters of areas of interest for the conference agenda. *(Sorry, Jo did not record more specific information.)*

Summit planning

- Marilyn and Ray are attending a conference this week where they will meet with the Texas people, and mutually decide which speaker from Texas will do the lunchtime keynote address.
 - They will also ask about some ideas for downstream programs.
- We will hold off having Carla Faini, Academic Programs Manager at Microsoft, come to speak, and save that for a more targeted program later, if enough participants express interest.
- Some program planning needs to be done – how do we structure the day so that the desired conversations happen? Ray and Marilyn will create a strawman for committee review, with a target date of the middle of November for finalizing the agenda and format. We will try to keep activity away from the week of the all-OPAS workshop on November 17.

Timeline:

- Modifications were made to reflect the dates and tasks listed above.

Next Meeting: Tuesday November 7 1:00-2:30 OMSI at SERC