



**OPAS Workshop  
November 17, 2006  
OMSI Auditorium**

**Agenda**

*Revised November 14, 2006*

Oregon Museum of Science and Industry  
1945 SE Water Avenue - Portland, Oregon 97214.

**OPAS Goals for the Workshop**

- Accelerate the pace of the OPAS Initiative;
- Prioritize existing OPAS strategies to identify the top three to six strategies on which to focus our time and energy for the coming year and guide resource allocation in the upcoming biennium.
- Identify strategies for increasing resources available to OPAS; and
- Update all members on OPAS activities, recommendations, data, and resources.

8:30 – 9:00	Check in and continental breakfast
9:00 – 9:05	Welcome by Ron Barnes, OMSI
9:05 – 9:30	<p>Welcome, Introduction and Overview of Agenda</p> <ul style="list-style-type: none"> <li>○ Structure and progress of OPAS to date</li> <li>○ Goals of workshop</li> <li>○ Strategy categories</li> <li>○ Criteria for prioritizing strategies</li> <li>○ Intervention methods and sub-strategies</li> <li>○ Strategies to be prioritized</li> </ul>

9:30 – 11:00	<p>Facilitated table discussions of strategies grouped by themes:</p> <ul style="list-style-type: none"> <li>• Strategy Break-out Sessions; all members rotate through each table group. Each session is 25 minutes with 5 minutes “passing time.” <ul style="list-style-type: none"> <li>○ Motivation – Bruce Schafer</li> <li>○ Preparation – Dick Knight</li> <li>○ Success – Eileen Boerger</li> </ul> </li> <li>• For each group, discuss <ul style="list-style-type: none"> <li>○ Strategies: Those assigned to the category.</li> <li>○ Completeness: Any top-level strategies missing?</li> <li>○ Achievability: intervention methods, sub-strategies, constraints, issues, opportunities, timelines, resources, partners.</li> <li>○ Priorities: Relative priorities of these strategies based on criteria.</li> <li>○ Recap: Have we captured the discussion? Is anything missing?</li> </ul> </li> </ul>
11:00 – 11:15	Last rotation helps facilitator develop summary.
11:15 – 11:45	Each facilitator will present a summary of the working sessions to the entire group.
11:45 – 12:05	<p><b>Lunch is served</b>, concurrently with all members participate in a voting process:</p> <ul style="list-style-type: none"> <li>• Each participant uses green dots to vote for three different strategies: Which are the most important uses of OPAS resources – time, money, etc.?</li> </ul>
12:05 – 12:15	Top six strategies identified.
12:15 – 12:45	<p>All members participate in a second-round voting process:</p> <ul style="list-style-type: none"> <li>• Each participant uses red dots with his/her name to vote for two of the six strategies: Which strategies are you most passionate about and are willing to invest your time and energy?</li> </ul>
12:45 – 1:00	Voting ends; tallying identifies the top three strategies

1:00 – 1:15	<p>Prepare for break-out sessions around the top 3 strategies ...</p> <ul style="list-style-type: none"> <li>• Announce results of the vote</li> <li>• Members join the strategy session most aligned with their expertise and passions</li> <li>• Rebalance groups, if necessary, so that each has a similar number of people</li> <li>• Note: After the workshop, the steering committee will consider adjusting the charters of existing committees or creating new committees to assure that top three to six strategies are given priority in 2007.</li> </ul>
1:15 – 2:45	<p>Break-out sessions for each of the top 3 strategies. These exercises may be done as a group or with subgroups at the discretion of the group:</p> <ul style="list-style-type: none"> <li>• Exercise 1 <ul style="list-style-type: none"> <li>○ What intervention method(s) best fit this strategy?</li> <li>○ What sub-strategies best match this strategy?</li> <li>○ What next steps should be taken to develop and implement the strategy?</li> </ul> </li> <li>• Exercise 2 <ul style="list-style-type: none"> <li>○ How could we obtain more resources to implement this strategy?</li> <li>○ Ideas developed will be used by committees or newly formed task forces as starting points after the workshop. We may also create a new committee focused on resource development.</li> </ul> </li> <li>• Exercise 3 <ul style="list-style-type: none"> <li>○ What handful of quantitative data do we need to track and evaluate the strategy?</li> </ul> </li> </ul>
2:45 – 3:15	Break / Networking
3:15 – 4:00	Reports from each break-out session to the full group.
4:00 – 4:25	Summarize conclusions.
4:25	Thanks and adjournment